

ALEXANDRIA COUNTRY DAY SCHOOL'S  
REOPENING PLAN

REUNITED  
PART II





## **COUNTRY DAY REUNITED: PART II**

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As we return to school in Phase 2, many of our traditional back-to-school events must change to meet the current safety guidelines and recommendations of healthcare organizations. We have spent much of this summer working to reimagine and reinvent our school day and the start to school.

*Reunited* Part II is designed to serve as a guide explaining how the return to school will differ from previous years. While it addresses many important topics, it cannot address everything. You will receive more information as we approach the start of school, but if you have questions at any time, please contact your Division Head.

As you read through this document, you will discover that we are preserving many activities, although they may be held virtually, occur in different locations, or require new spacing guidelines.

A committed partnership between families and the school is critical for the health of our community and to continue in-person learning. At this time, being a community partner means reinforcing handwashing procedures, practicing wearing masks, maintaining social distancing, and remaining positive. Hopefully, with a strong parent-school partnership, these measures will be temporary.



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# AUGUST 2020

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## School Supply Drop Off

If you ordered school supplies through Teacher Tailored, your kit will be delivered directly to the school and you don't need to do anything else. Headphones and earbuds may be sent to school with your child on the first day if you did not purchase them from Teacher Tailored.

Otherwise, school supplies should be dropped off to school on August 6 at the Library. Supplies need to be in a single container or bag, labeled with the student's first and last name and the student's grade level. For your convenience, school supplies may be dropped off in the morning from 7:30-9:00 AM, and the afternoon from 5:00-6:30 PM.

## Virtual Open House

In lieu of our traditional Open House where families are able to drop off supplies, sign up for lunch, cocurriculars, athletics, and meet their new teachers, we will be providing digital information to families.

School Families will receive an email that details their child's homeroom, daily schedule, carpool tags and information, maps, handbook, lunch, cocurricular information, important links, and Google Classroom codes so students can meet teachers virtually before school begins. Each teacher will create a video for their Google Classroom that will serve as a personal introduction to students, an explanation of content, and classroom policies.

## Zoom Meet & Greet

While the Google classroom videos were prepared to welcome and prepare students, the Zoom Meet and Greet is for our parents. Parents will have an opportunity to meet with grade-level faculty before the beginning of school and hear a little more about each class or subject. Links will be provided in the information for Virtual Open House, and the Meet and Greet will be recorded if you can't attend at the scheduled time.

## Zoom Meet & Greet Times

8:30 - 9:00 am	PreK3
9:00 - 9:30 am	PreK4
9:30 - 10:00 am	Kindergarten
10:00 - 10:30 am	First Grade
10:30 - 11:00 am	Second Grade
11:00 - 11:30 am	Third Grade
11:30 - 12:00 pm	Fourth Grade
1:00 - 1:30 pm	Fifth Grade
1:30 - 2:00 pm	Sixth Grade
2:00 - 2:30 pm	Seventh Grade
2:30 - 3:00 pm	Eighth Grade



# DROP-OFF & PICK-UP PROCEDURES



## MORNING DROP-OFF

Morning drop-off locations have changed for the 2020-2021 school year. Drop-off locations have been developed to reduce student congestion and minimize possible contact.



- If your child will be going into grades 5-8, students should be dropped off by the cafeteria. Carpool begins at 7:30; students must be in class by 7:50. Students need to remain in their car until their temperature is checked. Students will then exit the vehicle and follow the designated grade level path.

- Grades 5/6 Courtyard Gate
- Grades 7/8 Middle School Door

- If your child will be going into grades PreK3-4th, students will be dropped off at the front of school. Carpool begins at 7:30; students must be in class by 8:00.

*If you have multiple children, you will need to drop off at each location. Older students should be dropped off first and you will merge into the front carpool lane.*

*All students must exit the vehicle on the passenger side for safety reasons.*



## AFTERNOON PICK-UP

Students will be picked up in the same location as indicated above for morning drop-off. Please be patient as students will be waiting in their classrooms until called to leave.

*If you have multiple children, you will need to pick up at each designated location.*

# DROP-OFF & PICK-UP PROCEDURES



## LATE/TARDY DROP-OFF (AFTER 8:00 AM)

If dropping your child off late, please escort them to the main office doors and ring the bell. Sheila or a front desk worker will come to the door, administer a temperature check on the student, and have the parent sign in. Parents will not be allowed to enter the building to reduce risks.



## EARLY PICK-UP

If you need to pick up your child early from school, please email the Division Head and the teacher to let them know the pick-up time at least 12 hours in advance. When you arrive, please ring the bell and Sheila or a front desk worker will bring you the sign-out sheet. Parents must wait outside the main entrance, and we will do our best to have students ready when you arrive.



# FOOD & DRINK ON CAMPUS



## WATER BOTTLES

Please ensure your child brings a filled water bottle to school each day.

- Please ensure the bottle is clearly labeled with your child’s first and last name.
- Choose a bottle that will not shatter or break if dropped.
- Select a size that holds an adequate amount of water.
  - Water bottles may be refilled when necessary.
  - Students on the lunch plan will receive additional bottled water at lunch.



## WATER FOUNTAIN USE

Water fountains will not be in use, so students should bring a filled water bottle to school daily.

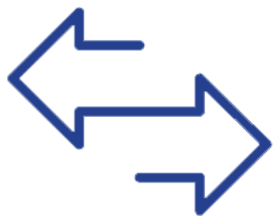
- Students may refill during the day using the water bottle refill station, or teachers will provide other methods.



## LUNCH

Students will eat lunch in their classrooms until it is deemed safe to use the cafeteria.

- Prior to lunch, desks will be cleared and cleaned.
- Meals will be delivered to the classroom by the Dining Services staff.
- Prior to eating, students will wash hands thoroughly with soap and water; if not available, students will use hand sanitizer.
- Teachers will distribute prepackaged lunches to the seated students on the lunch plan.
- Students may remove their face coverings once all students are seated.
- While eating in the classroom, all students will remain in their seats.
- Once students have finished eating, everyone will replace their face coverings.
- Students will line up and carry their own food waste to designated collection areas.
- Prior to post lunch dismissal, teachers and students will spray each desk with disinfectant solution and wipe down the desks.
- Students must use hand sanitizer provided or, if possible, go to the bathroom and wash hands thoroughly with soap and water.



# STUDENT MOVEMENT & TRANSITIONS

When transitions are necessary within the school day, the hallways will be set up to function in a one-way direction, or transition times will be staggered to limit the cross-contact of students.



## LOCKERS

During the first days of school, middle school students will have a designated time within their family cohort to set up and decorate their locker.

- Students will not be allowed to use contact paper, tape, or stickers in or outside of their lockers.
- Lockers will be grouped according to family cohorts and breaks will be incorporated so that groups will visit their lockers at staggered times.



## RESTROOM USE

A limited number of students will be allowed in the restroom at a given time.

- Signs will be posted with the maximum number of students.
- Handwashing procedures will be reviewed and posted to ensure proper safety procedures.



## MIDDLE SCHOOL ADVISORY

Middle School students will remain with their family cohorts during advisory. Each day, students will have the opportunity to participate in team building activities, utilize outdoor spaces, and engage in enrichment projects. As we move out of Phase 2, more opportunities will become available to students during advisory time.



# STUDENT MOVEMENT & TRANSITIONS



## RECESS

Students in grades PreK3-4th will still engage in daily recess. Students will access multiple outdoor spaces and participate in socially distant activities. Any playground equipment will be cleaned between family cohort usage.



## PHYSICAL EDUCATION

Physical education classes will be scheduled throughout the day by family cohorts.

- Outdoor areas and the gym will be used to separate the family cohorts.
- Students in middle school will not dress out for PE, so they should wear clothes and tennis shoes appropriate for active play.
- Instruction will include fitness development and physical skills, while practicing social distancing.
- Sports equipment will be cleaned after each use. Health/nutrition classes will be incorporated into the curriculum.



## LIBRARY



Library classes will be held in family cohorts, and Mrs. Reich will bring resources to the classroom for students to use.

- Library carts will be cleaned after each use.
- During library times, students will use a digital check-out system to select books of their choice, and Mrs. Reich will deliver these to the classroom.

• AR testing will be completed in the homeroom classes and will be available at home. New links for home AR testing will be emailed during the first week of school. New students will receive logins when school begins.



# EXTRACURRICULARS



## ATHLETICS

Keeping students safe is our primary concern, so we will adhere to the safety guidelines provided by the CDC, LDH, LHSSA, and our health partners at CHNOLA. Currently only non-contact sports are allowed under Phase 2, but the summer guidelines are still in effect until August 10. The linked chart is helpful in understanding the current Phase restrictions.



Cross country and cheerleading are the only Fall sports permitted under Phase 2 that Country Day offers. We will provide more information once Fall sports guidelines are released and reviewed.

[Click here to view chart](#)



## COCURRICULARS



Students will still have the option to sign up for cocurricular activities that occur on our campus. Families will receive sign-up information, pricing, and scheduling information on these optional lessons during the Virtual Open House on August 10. Students will continue to have access to tennis, piano, guitar, drum, and theatre lessons.



## AFTER SCHOOL CARE & STUDY ZONE

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**All after-school programs will involve the consolidation of students from multiple family cohorts from the same hallway. We strongly encourage all students (even grades PreK3-2nd grades) to wear a mask if attending ASC.**



### AFTER SCHOOL CARE

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After-School Care begins on August 17 and is available Monday-Friday from the end of school until 5:30PM. The price per semester is \$625.

- Students in grades PreK3-8 will have the opportunity to complete homework, play outside, and participate in multiple indoor activities including arts and crafts, technology, and games.



### STUDY ZONE

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Study Zone will begin on August 31 and is available Monday-Thursday from the end of school until 5:30 PM. The price per semester is \$1250. This pricing includes ASC for August 17-28 and includes ASC every Friday it's available.

- At the onset of the school year, there will be no daily drop-ins for Study Zone.
- Study Zone is offered to students in third through eighth grades to provide guided homework assistance, test preparation, and general study skills with a certified teacher.

Parents picking up students from any after-school program before 5:00 will need to come to the front door, ring the office and let Officer Chaudhry know which students you are picking up. He will inform Mrs. Sheila, and your students will be sent to the front doors to meet you.

For more information about After School Care or Study Zone, please contact Sheila McLain, Director of After School Programs or call the school.



## ADDITIONAL INFORMATION



### VIRTUAL INSTRUCTION

We understand that some parents would prefer their child learn at home virtually at the onset of the school year. While our primary emphasis will be the students that are on campus, we will make every reasonable effort to facilitate virtual instruction. This style of virtual learning will be different than a full virtual learning plan, as the teacher is unable to fully engage with virtual students while managing a physical classroom. If a family cohort, division, or the entire school is required to move to virtual instruction, we will provide a full and robust virtual experience for all students.

In classes where students have chosen to learn virtually, teachers will be filming the instructional portion of their lessons. This content may be synchronous (live) or asynchronous (recorded). Students choosing the virtual option will need to complete and upload work to Google Classroom while participating in virtual learning. In order for the school and classroom teachers to adequately prepare, we need to determine which students will be participating in the virtual option.

The first virtual session will begin on August 13 and conclude on September 11. Families will have the opportunity to make a decision about the next virtual session for the remainder of the quarter in early September.

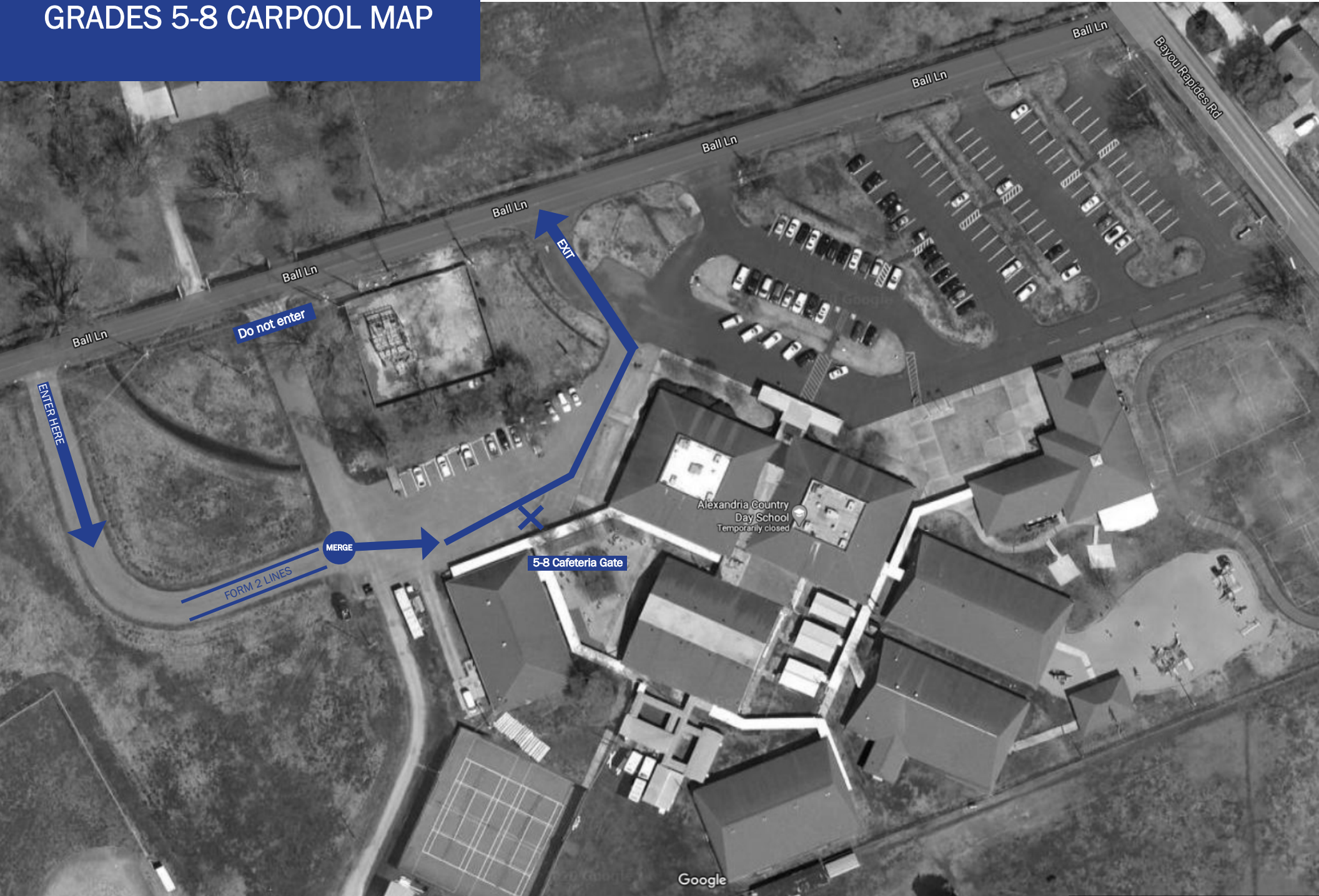


Families will need to commit to virtual learning by Sunday, August 2 by completing the Virtual Learning Form. While students are engaged in virtual learning, they cannot attend any extra-curricular or cocurricular activities.

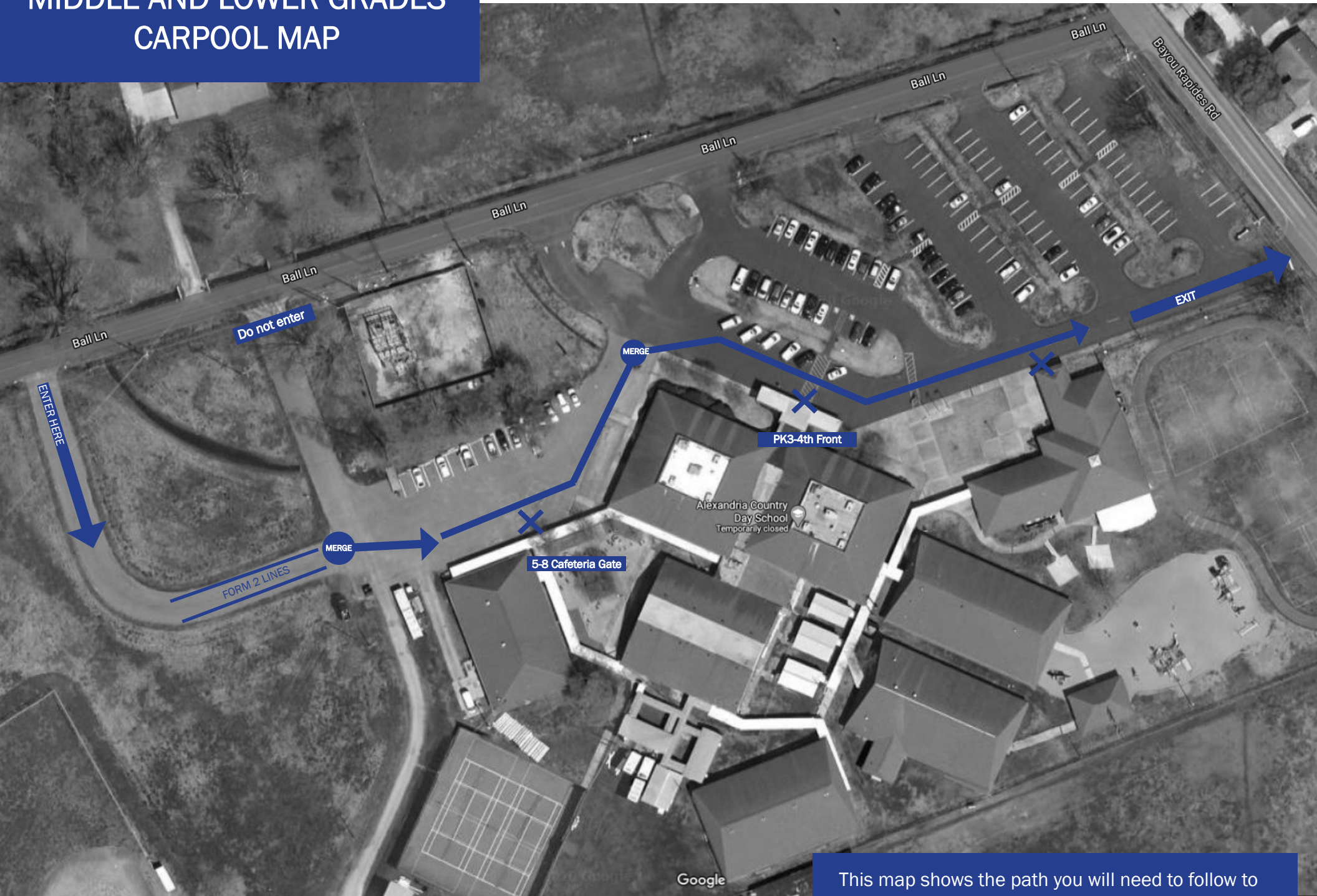
**If you have any questions, please contact your Division Head before committing to the Virtual Plan.**

**[Click here to commit to Virtual Learning](#)**

# GRADES 5-8 CARPOOL MAP



# MIDDLE AND LOWER GRADES CARPOOL MAP



This map shows the path you will need to follow to drop off and pick up students in both locations

# GRADES PREK3-4TH CARPOOL MAP

